

**Programmes & Schedules**

# PRESIDENTS-ELECT TRAINING SEMINAR

**THURSDAY, 15 MARCH**

- 1100 – 1400    **Registration**  
Presidents-elect and spouses  
Foyer, Level 10

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- 1315 – 1345    **Trainers' Briefing**  
Rotary Matters Module  
Boardroom, Level 10

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- 1400 – 1405    **OPENING GENERAL SESSION**  
Auditorium, Level 10  
  
*Master of Ceremonies:* Past President Lim Yong Pah

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- 1405 – 1410    **Call to Order and Welcome**  
Datuk Lee Chuen Wan, JP  
District Governor 2017-18

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- 1410 – 1430    **Keynote Address**  
Presidential Theme, Strategies & Directions  
Henry K H Tan, JP  
District Governor 2018-19

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- 1430 – 1745    **BREAKOUT SESSIONS**  
Diamond 1, 2, 3 & 5, Level 10  
Ruby 2 & 4, Level 8

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- 1430 – 1530    **2-3: Rotary Matters – Club Management**

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- 1530 – 1545    **REFRESHMENT BREAK**  
Foyer

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- 1545 – 1645    **2-4: Rotary Matters – Service Projects**

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- 1645 – 1745    **2-5: Rotary Matters – Membership Development**

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- 1845            **Assemble at Holiday Villa Lobby**  
Bus Transfer to Marina Seafood Restaurant

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- 1915 – 2200    **PETS Fellowship Dinner**

**Programmes & Schedules**

**FRIDAY, 16 MARCH**

0715 – 0815	<b>Trainers' Briefing</b> Leadership and Culture Modules Boardroom, Level 10
0830 – 1815	<b>BREAKOUT SESSIONS</b> Diamond 1, 2, 3 & 5, Level 10
0830 – 0930	<i>1-3: Culture Module – Burning Platform</i>
0930 – 1030	<i>1-4: Culture Module - Key Anchors</i>
1030 – 1045	<b>REFRESHMENT BREAK</b> Foyer, Level 10
1045 – 1145	<i>1-5: Culture Module - Members' Engagement</i>
1145 – 1245	<i>1-6: Culture Module - Adaptability</i>
1245 – 1345	<b>LUNCH</b> Fern Pine Café, Level 9
1345 – 1445	<i>3-3: Leadership Module - Communication</i>
1445 – 1545	<i>3-4: Leadership Module - Managing Club</i>
1545 – 1600	<b>REFRESHMENT BREAK</b> Foyer, Level 10
1600 – 1700	<i>3-5: Leadership Module - Teamwork</i>
1700 – 1800	<b>CLOSING GENERAL SESSION</b> Roles & Responsibilities of Club Presidents in Foundation Giving Auditorium, Level 10
1800 – 1815	<i>Closing Remarks</i> Henry K H Tan, JP District Governor 2018-19  <i>Group Photograph</i>
1845 – 1900	<i>Cocktail Reception &amp; Fellowship</i> Grand Ballroom
1900 – 2200	<b>WELCOME DINNER &amp; DISTRICT TRAINING ASSEMBLY OPENING CEREMONY</b> Grand Ballroom <i>Guest of Honour: Past District Governor Lee Kong Hwee</i>

**Programmes & Schedules**

# DISTRICT TRAINING ASSEMBLY

**SATURDAY, 17 MARCH**

- 0730 – 0830 **Breakfast Meeting**  
Presidents-elect meet with District Governor 2018-19 Henry Tan  
Fern Pine Café, Level 9

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- 0830 – 1730 **DISTAS Registration**  
Foyer, Level 10

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- 0815 – 0830 **FELLOWSHIP SINGING**  
Crystal Hall, Level 7  
*Song Leader:* Past President Chandran Pillay

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- 0830 – 1015 **OPENING GENERAL SESSION**  
Crystal Hall  
  
*Master of Ceremonies:* President Selen Ramesh Etican  
  
*President:* Henry K H Tan, JP  
District Governor 2018-19

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- 0830 – 0845 **Call to Order and Welcome**  
Henry Tan, JP

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- 0845 – 0855 **Welcome Address**  
Robert Lim Chai Haw  
President, Rotary Club of Pontian  
Host Club

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- 0855 – 0905 **Opening Address**  
Datuk Lee Chuen Wan, JP  
District Governor 2017-18

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- 0905 – 0915 **Presentation of Presidential Theme 2018-19: “Be The Inspiration”**  
Henry K H Tan, JP  
District Governor 2018-19

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- 0915 – 0920 **Introduction of Keynote Speaker**  
Past District Governor Fong Hoe Beng

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- 0920 – 0955 **Keynote Address: Timeless**  
Guiller Tumangan  
2014-16 Director, Rotary International

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- 0955 – 1000 **Vote of Thanks**  
Past District Governor Edward Sung Burongoh

**Programmes & Schedules**

1000 – 1030	<b>REFRESHMENT BREAK</b> Foyer
1030 – 1050	<b>PLENARY SESSION</b> <i>What Rotary International Can Do For You</i> Chonticha Yurai Senior Officer, Club and District Support, Asia/Pacific
1050 – 1100	<i>Q &amp; A</i>
1100 – 1120	<i>The Digital Approach in Membership Attraction</i> Past District Governor Hj Andre Suharto
1120 – 1125	<i>Introduction of Speaker</i> Past President Dominic Leung
1125 – 1150	<i>25 years of Rotary-Singapore National Eye Centre Collaboration</i> From Singapore Eye Bank to Project Save Sight Associate Professor Edmund Wong Singapore National Eye Centre
1150 – 1200	<i>Q &amp; A</i>
1200 – 1205	<i>Vote of Thanks</i> Past District Governor Dr K A Abraham
1205 – 1235	<i>Creating Awareness of Rotary in the Community</i> Past President Jeffrey Chan District Community Relationship Development Committee Chair 2018-19
1230 – 1345	<b>LUNCH</b> Fern Pine Café, Level 9
1345 – 1515	<b>HANDS-ON WORKSHOP</b> Resources found in RI Website Diamond 1, Level 10  <i>Conducted by:</i> Chonticha Yurai Senior Officer, Club and District Support, Asia/Pacific Rotary International

## Programmes & Schedules

- 1345 – 1745 **BREAKOUT SESSIONS 1 - 6**  
 Parallel Tracks for:  
 1) The Rotary Foundation & Grant Management Seminar  
 2) Secretary-elect Training Seminar  
 3) Treasurer-elect Training Seminar  
 4) Sergeant-at-arms Training Seminar  
 5) Youth Training Seminar  
 6) Mandarin Track  
 Levels 8 & 10

### **BREAKOUT SESSION 1 THE ROTARY FOUNDATION & GRANT MANAGEMENT SEMINAR**

Auditorium, Level 10

*Moderator:* Past District Governor Datuk Hj Zainie Aucasa

- 1345 – 1405 ***TRF Updates***  
 Past District Governor Datuk Hj Zainie Aucasa  
 District Rotary Foundation Committee Chair
- 1405 – 1430 ***Global Grants: Dos & Don'ts***  
 Past President Ng Yaw Hua
- 1430 – 1515 ***Global Grant Success Stories***  
 Sharing by Three Successful D3310 Applicants
- 1515 – 1545 **REFRESHMENT BREAK**  
 Foyer, Level 10
- 1545 – 1605 ***Humanitarian vs Global Grants***  
 Past President Gladys Pang
- 1605 – 1635 ***Global Grant New Requirement - Community Assessment***  
 District Governor-nominee Designate Rajamohan Munisamy
- 1635 – 1655 ***How Contributions to TRF Impacts the World and Your District***  
 Hazel Seow  
 The Rotary Foundation Fund Development Specialist East Asia
- 1655 – 1740 ***Q & A***  
*Panelists:* DRFC Past District Governor Datuk Hj Zainie Aucasa,  
 District Governor-nominee Designate Rajamohan Munisamy and Past President Ng Yaw Hua
- 1740 – 1745 ***Summary***  
 DRFC Past District Governor Datuk Hj Zainie Aucasa

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**BREAKOUT SESSION 2  
SECRETARY-ELECT TRAINING SEMINAR**

Diamond 2, Level 10

*Moderator:* Past President Dr Senthil Doraisamy

*Co-moderator:* Past President Lee Soo Tong

- 1345 – 1430 *Essentials of Rotary*  
Self-assessment, Rotary values, Constitution & Bylaws
- 1430 – 1515 *Communication*  
One-way, Two-way & Rotary Club Communication Tools
- 1515 – 1545 **REFRESHMENT BREAK**  
Foyer, Level 10
- 1545 – 1615 *Roles and Responsibilities of a Secretary*
- 1615 – 1645 *Club Administration*  
MyRotary, Activities of a Secretary, Rotary Activities by Month
- 1645 – 1715 *Membership*  
Review, Report, Update & View Information of the Club on RI Website
- 1715 – 1745 *Club Records, Archives, Board Meetings and Club Documents*

**BREAKOUT SESSION 3  
TREASURER-ELECT TRAINING SEMINAR**

Diamond 3, Level 10

*Moderator:* Immediate Past President Monica Lim

- 1345 – 1415 *Roles & Responsibilities*
- 1415 – 1445 *My Rotary*  
Financial Practices
- 1445 – 1515 *Managing Club Finances*
- 1515 – 1545 **REFRESHMENT BREAK**  
Foyer, Level 10
- 1545 – 1615 *Managing Club Finances (continued)*
- 1615 – 1645 *Documents and Working Examples*
- 1645 – 1715 *FAQs*

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**BREAKOUT SESSION 4  
SERGEANT-AT-ARMS TRAINING SEMINAR**

Diamond 5, Level 10

*Speaker:* Past President Jerry Chan

- 1345 – 1415 *Roles & Responsibilities*  
Job & Attitude of Sergeant-at-Arms
- 1415 – 1445 *Club Meeting*
- 1445 – 1515 *Installation Dinner and Other Meetings*  
Demonstration and practical tips
- 1515 – 1545 **REFRESHMENT BREAK**  
Foyer, Level 10
- 1545 – 1615 *Roles & Responsibilities*  
Job & Attitude of Sergeant-at-Arms
- 1615 – 1645 *Club Meeting*
- 1645 – 1715 *Installation Dinner and Other Meetings*  
Demonstration and practical tips

**BREAKOUT SESSION 5  
YOUTH TRAINING SEMINAR**

Ruby 6, Level 8

*Moderator:* Past President Simon Sim

- 1345 – 1500 *Introduction to 2018-19 Activities*  
PP Simon Sim, District Youth Chair – Rotary & Youth  
Rtn James Lee, District Interact Chair – Interact Today  
PP Li Guang Sheng, District Rotaract Chair – Rotaract Today  
PP Chandran Pillay, District RYLA Chair – RYLA  
PP Derek Cheah, District Rotary Youth Exchange Chair – Youth Exchange  
President Jona Pang, Alumni Chair - DANG
- 1500 – 1530 **REFRESHMENT BREAK**  
Foyer, Level 8
- 1530 – 1745 *Workshop & Forum*

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**BREAKOUT SESSION 6  
MANDARIN TRACK**

Ruby 4, Level 8

*Moderator:* Past President Matthew Yong

- 1345 – 1355 *Our Roles: Club and Community*  
身为扶轮社社员，我们在扶轮社与地区里扮演怎么样的角色？  
Past President Yuo Choon Siong  
Past President Goh Yii Lun
- 1355 – 1430 *Feedback, Experience Sharing and Floor Discussion*  
反馈，经验分享与讨论
- 1430 – 1440 *How to Run a Rotary Club Effectively*  
如何有效的管理扶轮社  
Assistant Governor Ng Ling Ching  
Past President Agnes Loh
- 1440 – 1515 *Feedback, Experience Sharing and Floor Discussion*  
反馈，经验分享与讨论
- 1515 – 1545 **REFRESHMENT BREAK**  
Foyer, Level 8
- 1545 – 1555 *D3310 Membership Trends, Attraction and Retention*  
3310地区社员趋势，社员招募与防止流失  
Assistant Governor Joanne Kam  
President Fang Yu He
- 1555 – 1630 *Feedback, Experience Sharing and Floor Discussion*  
反馈，经验分享与讨论
- 1630 – 1640 *Mandarin Speaking Clubs: Challenges and Opportunities*  
3310地区华语社所面对的难题及改进的方法  
Past President Sia Chong Teang  
Past President Ng Ling Ping
- 1640 – 1715 *Feedback, Experience Sharing and Floor Discussion*  
反馈，经验分享与讨论
- 1845 – 1900 *Cocktail & Fellowship*  
Grand Ballroom Level 9
- 1900 – 2245 **GOVERNOR'S BANQUET**  
Grand Ballroom  
*Guest of Honour:* Guiller Tumangan  
Past Rotary International Director



**Programmes & Schedules**

# DISTRICT TRAINING ASSEMBLY

**SUNDAY, 18 MARCH**

0900 – 0930	<b>FELLOWSHIP SINGING</b> Crystal Hall, Level 7 <i>Song Leader:</i> Past President Helen Tang
0930 – 1130	<b>GENERAL SESSION 2</b> Crystal Hall, Level 7 <i>Master of Ceremonies:</i> Past President Choo Chor Tek  <i>Presider:</i> Henry K H Tan, JP District Governor 2018-19
0930 – 0935	<i>Call to Order and Welcome</i> Henry Tan, JP
0935 – 0940	<i>Welcome Address</i> Victor Sim President, Rotary Club of Singapore West Co-host Club
0940 – 1015	<i>Waste into Eco-economical Assets - A journey from inventor to social entrepreneur</i> Dr Binish Desai RI Alumni Humanitarian of the Year 2016 Rotarian, Rotary Club of Bulsar, India
1015 – 1030	<i>Q &amp; A</i>
1030 – 1035	<i>Vote of Thanks</i> Past District Governor Dr Ivor Thevathasen
1035 – 1105	<b>REFRESHMENT BREAK</b>
1105 – 1135	<i>Building Bridges in Rotary</i> District Rotaract Representative Rytha Lew
1135 – 1205	<i>Be The Inspiration</i> Past District Governor Fong Hoe Beng
1205 – 1215	<i>Closing Remarks</i> Henry K H Tan, JP District Governor 2018-19
1215 – 1335	<b>FAREWELL LUNCH FELLOWSHIP</b> Fern Pine Café, Level 9

28th Presidents-elect Training Seminar and District Training Assembly | Rotary District 3310

**Programmes & Schedules**

# SPOUSE PROGRAMME

**FRIDAY, 16 MARCH**

1300 – 1400	<b>LUNCH</b> Chicken Up Restaurant Holiday Villa
1400 – 1500	<i>Free &amp; Easy</i>
1500 – 1600	<i>Dance Practice</i> Leader: Past President Chandran Pillay
1600 – 1845	<i>Free &amp; Easy</i>
1845 – 1900	<i>Cocktail Reception &amp; Fellowship</i> Grand Ballroom Foyer, Level 9
1900 – 2200	<b>WELCOME DINNER &amp; OPENING CEREMONY</b> Grand Ballroom Guest of Honour: PDG Lee Kong Hwee

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**SATURDAY, 17 MARCH**

0800 – 1730	<b>DISTAS Registration</b> Foyer, Level 10
0815 – 0830	<b>FELLOWSHIP SINGING</b> Crystal Hall, Level 7 <i>Song Leader:</i> Past President Chandran Pillay
0830 – 1015	<b>OPENING GENERAL SESSION</b> Crystal Hall  <i>Master of Ceremonies:</i> Past President Choo Chor Tek  <i>Presider:</i> Henry K H Tan, JP District Governor 2018-19
0830 – 0845	<i>Call to Order and Welcome</i>
0845 – 0855	<i>Welcome Address</i> Robert Lim President, Rotary Club of Pontian Host Club
0855 – 0905	<i>Opening Address</i> Datuk Lee Chuen Wan, JP District Governor 2017-18
0905 – 0915	<i>Presentation of RI Theme 2018-19: “Be The Inspiration”</i> Henry K H Tan, JP District Governor 2018-19
0915 – 0920	<i>Introduction of Keynote Speaker</i> Past District Governor Fong Hoe Beng
0920 – 0955	<i>Keynote Address: Timeless</i> Guiller Tumangan Past Rotary International Director
0955 – 1000	<i>Vote of Thanks</i> Past District Governor Edward Sung Burongoh
1000 – 1030	<b>REFRESHMENT BREAK</b> Foyer, Level 10
1030 – 1245	<i>Dinomama Handmade Soap</i>
1245 – 1345	<b>LUNCH</b>
1345 – 1415	<i>Rest &amp; Preparation for Zumba Class</i>
1415 – 1515	<i>Zumba Class</i>
1845 – 1900	<i>Cocktail Reception &amp; Fellowship</i>
1900 – 2215	<b>GOVERNOR’S BANQUET</b> <b>28<sup>th</sup> Rotary District 3310 Training Assembly</b> Grand Ballroom <i>Guest of Honour:</i> Guiller Tumangan Past Rotary International Director

**Programmes & Schedules**

# PETS FELLOWSHIP DINNER

## Marina Seafood Restaurant

Attire: Smart Casual  
Master of Ceremonies: Past President Simon Sim

### THURSDAY, 15 MARCH

1845 *Assemble at Holiday Villa Lobby*  
Bus Transfer to Marina Seafood Restaurant

1915 *All are seated*  
Entertainment commences

1930 **Welcome Address**  
Henry K H Tan, JP  
District Governor 2018-19

1935 **Dinner Commences**  
Entertainment resumes

2100 *Song on "Core Values of Rotary"*  
Past President Elsie Chua

2200 **Dinner Ends**  
Bus Transfer to Holiday Villa

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# WELCOME DINNER & OPENING CEREMONY

## Grand Ballroom

Attire: Smart Casual  
*Master of Ceremonies:* Past President Clifford Lobo

**FRIDAY, 16 MARCH**

- 1845 *Cocktail Reception & Fellowship*

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- 1900 *All are seated*

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- 1915 **Guest of Honour Arrives**  
 Past District Governor Lee Kong Hwee  
 Rotary Club of Pontian  
 Host Club

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- 1920 **Presentation of Flags**  
 National Anthems of Malaysia, the Philippines, Singapore and Brunei Darussalam  
 Rotary International Anthem

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- 1940 **Welcome Address**  
 Past President Yeo Chuen Eng  
 DISTAS Co-organising Chair  
 Rotary Club of Singapore West  
 Co-host Club

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- 1945 *Dinner & Entertainment Commence*

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- 2015 *Roll Call of Clubs*

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- 2025 **Opening Address**  
 Datuk Lee Chuen Wan, JP  
 District Governor 2017-18

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- 2035 *District Governor Datuk Lee Chuen Wan recognises the following:*  
 Past Rotary International Director Guiller Tumangan  
 Past district governors and spouses  
 District governor 2018-19 and spouse  
 District governor nominee and spouse  
 District governor-nominee designate and spouse  
 Regional- and zone-level committee members and spouses  
 Assistant governors and spouses  
 District general secretary and spouse  
 District treasurer and spouse  
 District committee chairs and spouses  
 District committee members and spouses

28th Presidents-elect Training Seminar and District Training Assembly | Rotary District 3310

**Programmes & Schedules**

- Club presidents and spouses
- Club past presidents and spouses
- Club presidents-elect and spouses
- Club treasurers and spouses
- Club sergeants-at-arms and spouses
- Club board members and spouses
- Club committee chairs and spouses
- Past assistant governors and spouses
- Rotarian and spouses
- Rotarians' families
- Arch Klumph Society members
- Major donors
- Paul Harris Society members
- Rotary Foundation benefactors
- Bequest Society members
- Paul Harris Fellows
- Rotary Foundation Sustaining members
- District Rotaract Representatives
- District Rotaract Representatives-elect
- Visiting Rotarians from other districts
- Rotarians attending DISTAS for the first time

*A Minute's Silence:* In memory of departed Rotarians

2045 *Dinner & Entertainment Resume*

2115 **Guest of Honour Address**  
 Past District Governor Lee Kong Hwee  
 Rotary Club of Pontian  
 Host Club

2125 *Official Opening of the 28<sup>th</sup> Rotary District 3310 Training Assembly*  
 Guest of Honour formally declares open the 28<sup>th</sup> Rotary District 3310 Training Assembly  
 District Governor 2018-19 Henry Tan presents memento to Guest of Honour

2130 *Dinner Resumes*  
 Presentation of Mementos to Trainers

2200 *Dinner Ends*

**Programmes & Schedules**

# GOVERNOR'S BANQUET

## Grand Ballroom

Attire: Formal

Master of Ceremonies: Past President Choo Chor Tek

### SATURDAY, 17 MARCH

- 1845 *Cocktail Reception & Fellowship*

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- 1900 *Entertainment Commences*  
Live Band

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- 1915 *All are seated*

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- 1930 **Guest of Honour Arrives**  
Past Rotary International Director Guiller Tumangan

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- 1935 *Roll Call of Clubs*

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- 1945 **Welcome Address**  
Past President Mok Tan Hiok  
DISTAS Organising Chair  
Rotary Club of Pontian  
Host Club

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- 1950 **Opening Address**  
Datuk Lee Chuen Wan, JP  
District Governor 2017-18

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- 2000 **Loyal Toasts**  
Seri Paduka Baginda Yang Di-Pertuan Agong Tuanku Muhammad Faris Petra ibni Sultan Ismail Petra  
By Past District Governor Datuk Hj Zainie Aucasa  
Duli Yang Maha Mulia Sultan Ibrahim Ismail ibni Almarhum Sultan Iskandar Al-Haj, Sultan of Johor Darul Ta'zim  
By Past District Governor Ir John Cheah Kam Loong  
Rotary International  
By Past District Governor Hj Andre Suharto

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- 2010 *Dinner & Entertainment Commence*

**Programmes & Schedules**

- 2030 ***Installation Ceremony: District Governor 2018-19***  
 PP Wee Leong How introduces District Governor 2018-19 Henry Tan Kok Hiang, JP  
 PRID Guiller Tumangan installs District Governor 2018-19 by reading the charge  
 District Governor 2017-18 Datuk Lee Chuen Wan, JP hands over governor’s jewel to  
 District Governor 2018-19 Henry K H Tan, JP  
 District Governor 2018-19 Henry K H Tan, JP presents past governor’s jewel to  
 District Governor 2017-18 Datuk Lee Chuen Wan  
 District First Lady 2017-18 Datuk Naomi Chong and District First Lady 2018-19 Ellen Tan exchange bouquets
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- 2050 ***Formal Address***  
 Henry K H Tan, JP  
 District Governor 2018-19
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- 2100 ***Dinner and Entertainment Resume***
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- 2125 **Introduction of Guest of Honour**  
 Past District Governor Hj Andre Suharto
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- 2130 **Guest of Honour Address**  
 Guiller Tumangan  
 Past RI Director
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- 2140 **Vote of Thanks**  
 Past President Yeo Chuen Eng  
 DISTAS Co-organising Chair
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- 2145 ***Presentation of Memento***  
 District Governor 2018-19 Henry K H Tan presents memento to Guest of Honour PRID Guiller Tumangan
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- 2150 ***Dinner Resumes***  
 Presentation of Certificates of Attendance to Club Presidents 2018-19
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- 2215 ***Dinner Ends***  
 Off to House of Friendship for more fellowship